



Has an immediate opening for an

## **Accounting Theory and Software Facilitator**

### Job Summary:

In this position, the qualified candidate would be teaching our Basic Accounting Principles and accounting software, Sage 50, and QuickBooks in a computer lab and classroom environment, one evening per week between 6:00 and 8:30 pm dependent on the class schedule. Typically, courses run the same weeknight over 3 to 6 weeks.

### Qualifications:

Preference given to a CGA or equivalent accounting knowledge, 5 years of experience. Must have complete, current knowledge of Sage 50 and QuickBooks, demonstrated experience with facilitating workshops for groups of up to 10 people, knowledge of traditional and modern teaching techniques an asset.

### Responsibilities:

Facilitate classes ranging in size from 3 - 10 people  
Able to work independently in a position of responsibility  
Team player but able to work alone  
Able to work independently without direct supervision  
Available to work evenings at least once a week  
Problem solving skills  
Computer trouble shooting skills an asset  
Written and verbal communication skills

Please send resumes to: [reception@londontraining.on.ca](mailto:reception@londontraining.on.ca)

Only candidates chosen for interviews will be contacted

Posting closed on Feb 14, 2020